



Association of Breast Surgery
at The Royal College of Surgeons of England
35-43 Lincoln's Inn Fields, London WC2A 3PE
Telephone 020 7869 6853
www.associationofbreastsurgery.org.uk

Vice President Role Description

1. The Vice President will act as a Trustee of the ABS and must attend at least 70% of Executive Board Meetings per year.
2. The Vice President is President Elect of the Association of Breast Surgery
3. The Vice President will provide support for the President in all matters relating to policy development and delivery and relating to strategic planning.
4. The Vice President will represent the President on such ABS committees and other committees as required.
5. The Vice President will deputise for the President when requested.
6. The Vice President will take part in the appraisal of the administrative staff when requested.
7. The Vice President will develop a strategic plan for their term of office for approval by the Executive Board.
8. The Vice President will lead for the Association on key strategic matters as are agreed with the President and other Trustees.
9. The Vice President will support/ assist the President in relation to professional affairs, policy development and international relations.

All ABS posts are voluntary and we appreciate that the post holder will need to fit in their ABS work around clinical and other commitments. However to ensure the effective running of the Association we do require Trustees to be able to commit to responding to urgent issues within a week and non-urgent issues within two weeks, unless a Trustee is on leave or there are extenuating circumstances (that the President/Association Manager should be made aware of). The Trustees are in a position to assign the Vice President a deputy in special circumstances if required.