



Association of Breast Surgery
at The Royal College of Surgeons of England
35-43 Lincoln's Inn Fields, London WC2A 3PE
Telephone 020 7869 6853
www.associationofbreastsurgery.org.uk

Academic and Research Committee Chair Role Description

1. The Chair of the Academic and Research Committee will act as a Trustee of the ABS and must attend at least 70% of Executive Board Meetings per year.
2. He/ she will ensure that the Committee meets three times per year and adheres to the Committee's aims and objectives
3. The Chair will report to the ABS Executive Board
4. The Chair will develop the strategic plan for the Research and Academic development of the Association of Breast Surgery
5. The Chair will work with colleagues to promote aspects of the activity of the Academic and Research Committee, including organising sessions at the Annual Meeting, additional meetings and conferences as appropriate.
6. The Chair will provide a written report for the ABS yearbook
7. The Chair will be responsible for the process of reviewing and responding to applications for academic grants and fellowships
8. The Chair will liaise with relevant bodies and organisations (e.g. CRUK, NIHR, Royal Colleges of Surgeons) in relation to breast surgery research.
9. The term of office will be 2 years, renewable by a further 3 years.

All ABS posts are voluntary and we appreciate that the post holder will need to fit in their ABS work around clinical and other commitments. However to ensure the effective running of the Association we do require Trustees to be able to commit to responding to urgent issues within a week and non-urgent issues within two weeks, unless a Trustee is on leave or there are extenuating circumstances (that the President/Association Manager should be made aware of). The Trustees are in a position to assign the Chair a deputy in special circumstances if required.