



Association of Breast Surgery
at The Royal College of Surgeons of England
38-43 Lincoln's Inn Fields, London WC2A 3PE
Telephone 020 7869 6852
www.associationofbreastsurgery.org.uk

20th November 2023

Dear ABS Members

Call for nominations for ABS Academic & Research Committee Chair and Communications Ordinary Trustee

We are currently seeking nominations for two Trustee vacancies:

- Academic & Research Committee Chair
- Communications Ordinary Trustee

Requirements to stand for the Officer and Ordinary Trustee posts

- Candidates must have been Full Fellows of the Association for at least 5 years prior to the date of their appointment as Trustee.
- Retiring or retired Trustees are not eligible to stand for the posts (other than retiring or retired Ordinary Trustees, who may stand for the post of Academic & Research Committee Chair) until they have demitted office for two years. If no candidates are nominated then a second call for nominations will be circulated and those individuals previously excluded can then be nominated.

Nomination Process for Officer and Ordinary Trustee posts

- Candidates to be nominated by two Full Fellows or Senior Retired Fellows.
- All nominations should be sent to lucydavies@absghi.org.uk by 10am on Monday 5th February 2024
- Nominations to come from and be signed by the Full Fellow or Senior Retired Fellow proposing the candidate and should also be signed by the Full Fellow or Senior Retired Fellow seconding the nomination. Electronic signatures are acceptable. Please ensure all nominations state which post the candidate is applying for.
- Nominations to include the consent of the candidate showing their willingness to be appointed (if successful).

Election process for Officer and Ordinary Trustee posts

- If there is more than one candidate for any of the posts, in order to ensure that as many of the members as possible can participate in the election process, the Full and Senior Retired Fellows will be balloted prior to the AGM to identify the candidate to be proposed to the AGM. The ballot will take place in February & March 2024.
- The preferred candidate from the ballot will then be put to the AGM for a formal vote (by Ordinary Resolution), which formalises the appointment and gives legal force to the result of the ballot.

The deadline for nominations is Monday 5th February 2024 at 10am.

Further information

- Role descriptions for the posts are available and candidates should consider both their suitability for the role and also their other commitments to ensure they would have the time available to undertake the post fully if successful. Should you wish to discuss any of the posts please ring Lucy Davies on 07936 359533.
- Trustee posts are for a period of 2 years, which may be extended by one further period of 3 years.
- The Executive Board normally meets about 6 times per year. There are currently 3 face to face meetings, with the others being online. Trustees are expected to attend 70% of the meetings in a year and to attend in person when it is a face to face meeting. The Academic & Research Committee meets three or four times per year with at least half of these meetings being online.
- There will be a month long transition period between the current and the new post holders following the AGM in May 2024. This is to enable a full handover to take place. NB: the Communications Ordinary Trustee is a new role but the successful candidate will be fully briefed in relation to the role.

We encourage ABS members to take these opportunities to become more involved in the work of their Association.

Kind regards

A handwritten signature in black ink, appearing to read 'John Benson', is written over a large, stylized, circular scribble.

John Benson
Honorary Secretary