



Association of Breast Surgery
at The Royal College of Surgeons of England
35-43 Lincoln's Inn Fields, London WC2A 3PE
Telephone 020 7869 6853
www.associationofbreastsurgery.org.uk

5th February 2021

Dear ABS Members

Call for nominations and expressions of interest for ABS Trustee, Regional Representative and Committee Posts.

Please note that there are different closing dates for the different posts

Trustee Vacancies (Applications by 9th April 2021)

We are currently seeking nominations for four Trustee vacancies:

- 1) **Honorary Secretary** (from June 2021 when Miss Leena Chagla becomes Vice President)
- 2) **Education and Training Committee Chair** (from May 2022 when Miss Anne Tansley demits, but with a handover period from when the new chair is appointed)
- 3) **Ordinary Trustees (two posts)** (from May 2022 when Miss Michelle Mullan and Mr Sankaran Narayanan demit)

Requirements to stand for the posts and terms of office

Candidates must have been Full Fellows of the Association of Breast Surgery for at least 5 years prior to the date of their appointment as Trustee. These Trustee posts are for a period of 2 years, which may be extended by one further period of 3 years.

Retiring or retired Trustees are not eligible to stand for these posts (other than retiring or retired Ordinary Trustees, who may stand to be Honorary Secretary or Chair of the Education & Training Committee) until they have demitted office for two years. If no candidates are nominated then a second call for nominations will be circulated and those individuals previously excluded can then be nominated.

Nomination Process for the posts:

Candidates should be nominated by two Full or Senior Retired members of the Association. All nominations should be sent to lucydavies@absghi.org.uk. Nominations should come from the person proposing the candidate and should name the member seconding the nomination. Please ensure all nominations state which post the candidate is applying for.

All nominations for Trustee posts must be received by 9th April 2021

Election process

If there is more than one candidate for any of the Trustee posts there will be an election of the full and senior retired members of the Association.

Further information

Role descriptions for the posts are available on the ABS website. Candidates should be aware that the Executive Board (Trustees) normally meets at least 4 times a year in person but is currently holding monthly virtual meetings. In addition to their Trustee duties, the new Trustees will sit on one of the Association's Committees, which often meet on the same day as the Executive Board. Executive Board Meetings are usually held in January/February, April/ May, September and November.

Regional Representative Posts (Applications by 15th March 2021)

In addition the ABS is seeking nominations for the following Regional Representative posts:

- Eastern
- East Midlands
- London
- Scotland
- West Midlands

The regional representatives for the above regions are due to demit at the ABS AGM in May 2021. We are therefore seeking nominations for new representatives for these regions in time for the appointments to be announced at the AGM.

The regional representatives sit on the Clinical Practice and Standards Committee and play an important role in both representing the views of the members in their region to the committee and also feeding back from the ABS to the membership. In addition committee members may be asked to take on additional roles relating to their committee, such as representing the ABS on other groups like NICE, PHIN, CORESS etc.

The term of office is 2 years, with a possible extension of 3 years. Candidates must be full members of the Association. A role description is available on the website. The Clinical Practice & Standards Committee meets three times a year in January/ February, April/ May and September.

All nominations must be proposed and seconded by two full or senior retired members of the ABS and must be e-mailed to lucydavies@absghi.org.uk **by the 15th March 2021**. The nomination e-mail must come from the person proposing the candidate and name the person acting as seconder. Should an election be required it will be on a first past the post basis of the full and senior retired members of the ABS in the region.

Committee vacancies – Call for expressions of interest (Applications by 15th March 2021)

We are also calling for expressions of interest for a number of vacancies on ABS Committees. The available posts are as follows:

Academic and Research Committee

- 2 members

Aesthetic Breast Surgery Committee

- 3 members

Education and Training Committee

- 2 members
- 1 SAS grade representative (full member working at the appropriate level)

International Forum

- 1 nurse member (open to affiliate and nurse members)
- 2 members (open to all other ABS members)

Further information

Where it is not specified members of any grade can apply for these posts, although they must be able to attend at least two committee meetings in person per year.

The Academic & Research Committee and Education & Training Committee generally meet three times a year in January/ February, April/ May and September. Committee members are expected to work in between time on various committee projects. The International Forum meet quarterly and their meetings are normally held virtually. The Aesthetic Committee will meet three times a year either in person or virtually.

Application process

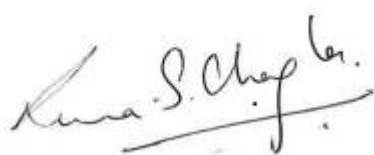
Members wishing to apply for these roles should send a letter by e-mail to lucydavies@absghi.org.uk by the **15th March 2021** naming the role they are applying for and stating the relevant experience they have to fulfil the role. A short (3 page maximum) CV can be included for reference. There are no elections for committee membership but selection will be made by the committee members and chairs on the merit of the applications and the needs/ composition of the committees at the time. All committee posts are approved by the Executive Board.

Should you wish to discuss any of the posts please contact Lucy Davies on 020 7869 6852 or by e-mail at lucydavies@absghi.org.uk

We would encourage eligible members to consider applying for these posts and to participate in the work of the ABS.

Kind regards

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leena S. Chagla', with a horizontal line underneath.

Leena Chagla
Honorary Secretary